

## Accessing vWorkspace via macOS

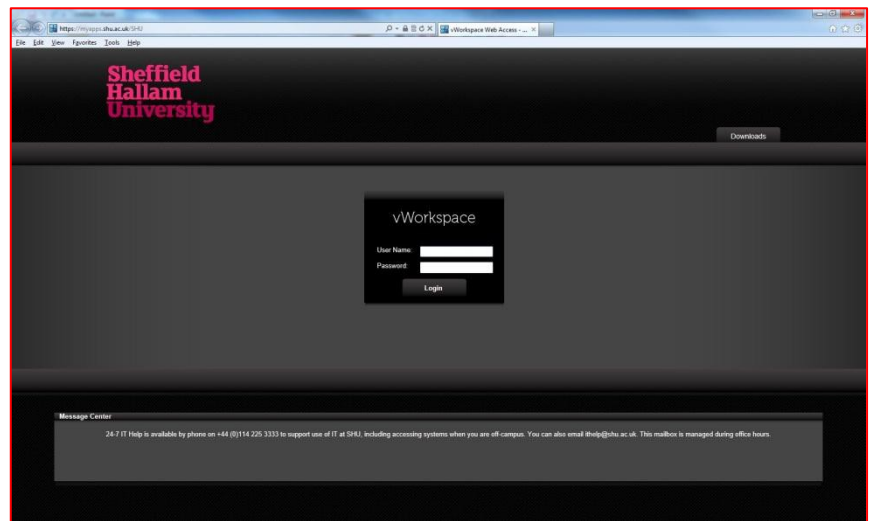
### IT Security

Be aware that if using this service you must abide by the relevant SHU Policies regarding working off campus; this includes both IT Security and Data Protection.

All devices should be password protected and have individual accounts if used by more than one person. Personal or sensitive data must be encrypted.

All SHU Policies can be found here: <http://eisf.shu.ac.uk>

1. Open a web browser and go to <http://myapps.shu.ac.uk>



For More Help:



[ITHelp@shu.ac.uk](mailto:ITHelp@shu.ac.uk)



0114 225 3333



Learning Centre Helpdesk

# Accessing Staff Remote Desktop via Mac

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2. Click the **Downloads** tab then select the **Mac Web Connector**.



3. If prompted, **Save** the vWorkspace Connector to the **Downloads** folder. Then run the program from the **Downloads folder** on the dock.



4. When the disk image is loaded the install package will open.



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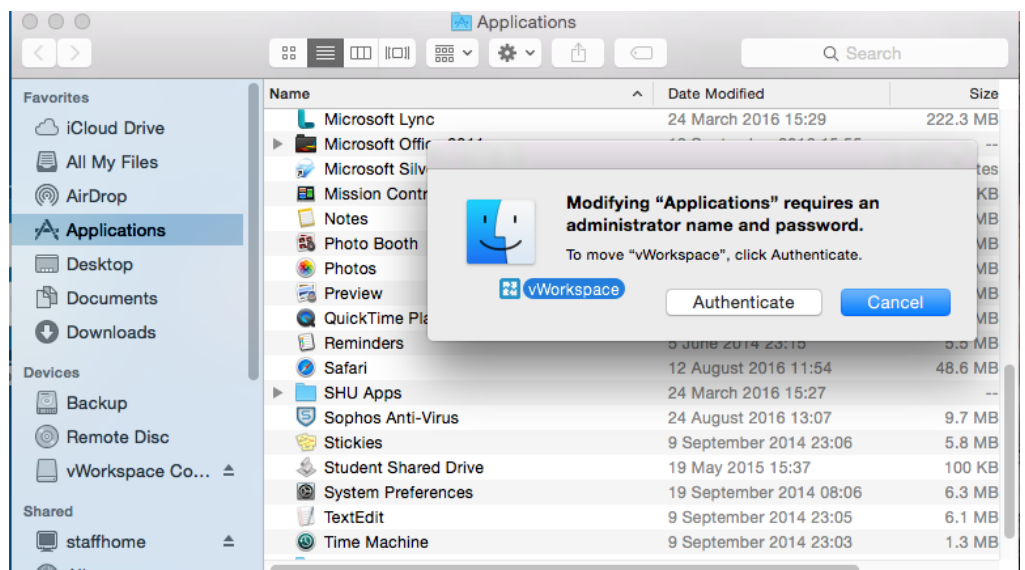
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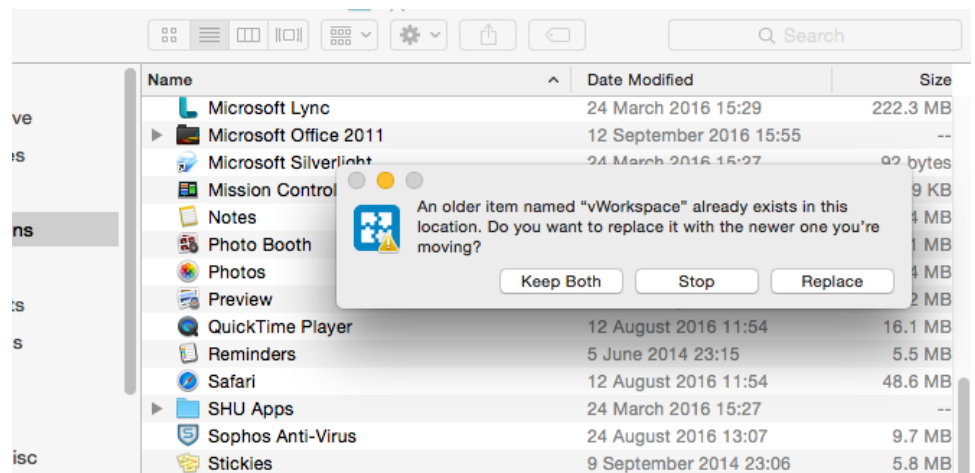
5. Drag the vWorkspace icon onto the Applications folder.



6. You will be asked for administrator username and password.



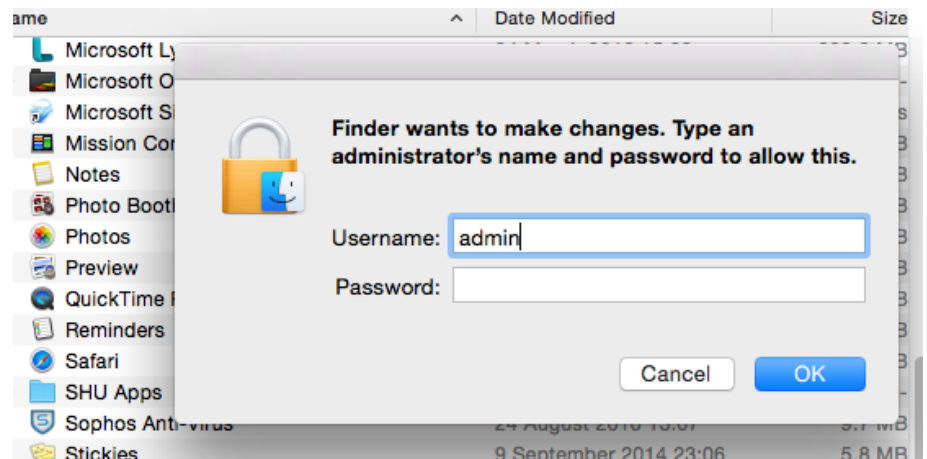
7. If vWorkspace is already installed it will ask you if you want to replace it. Choose **Replace**.



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8. Enter the administrator username and password.



9. Once installed navigate back to <http://myapps.shu.ac.uk> and **log in** using your **SHU Username** and **Password**

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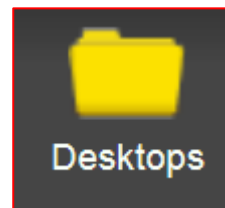
10. Next **configure** the vWorkspace for the best experience using the instructions found at <http://go.shu.ac.uk/srdpreferences>

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11. Once the vWorkspace preferences have been saved you can log in to vWorkspace using your **SHU Username** and **Password**.

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12. Once logged in you will be able to launch the applications or desktops that you have access to.



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13. When you click on the application or desktop that you wish to launch, vWorkspace will download a **.pit** file with the settings required.



14. If using **Safari** the .pit file will open **automatically**. If using **Chrome**, you may need to set these to open automatically. To do this, click the arrow next to the file in the bottom left of the Chrome window, then click **Always Open Files of This Type**.

